



**NOTIFICATION TO ATTEND MEETING OF THE PROTOCOL COMMITTEE  
TO BE HELD IN THE RICHARD O'CARROLL ROOM - CITY HALL,  
ON THURSDAY, 30 MARCH 2017 AT 8.00 AM**

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2	Lord Mayor's Receptions and Engagements of the Deputy Lord Mayor <b>5 - 6</b>
3	Conferences
	a) Conferences Attended by Councillors:
	➤ Cllr. Andrew Montague. "Towards a National Planning Framework". Gibson Hotel, Dublin. 9 <sup>th</sup> March 2017
	➤ Cllr. Declan Flanagan. National Nzeb Conference – "Delivering fast track and affordable nearly zero energy buildings". Riverside Park Hotel, Enniscorthy. 2 <sup>nd</sup> March 2017
	b) Conference Reports Received: <b>7 - 12</b>
	➤ Cllr. Declan Flanagan. National Nzeb Conference – "Delivering fast track and affordable nearly zero energy buildings".
	➤ Cllr. Andrew Montague. "Towards a National Planning Framework".
4	Motion in the Name of Councillor John Lyons:
	<b><i>"Noting recent reports of diplomatic developments by the Irish state toward full recognition of the state of Palestine, aware also that Ireland accorded the Palestinian delegation in Dublin diplomatic status in 2014, the same year that witnessed both Houses of the Oireachtas pass motions in support of Palestinian statehood, this city council will fly the flag of Palestine over City Hall for the month of May 2017 in support of the above diplomatic moves and as a gesture of our solidarity with the people of Palestine living under occupation in the West Bank and Gaza, with the Palestinian citizens of Israel denied basic democratic rights and with the over 7 million displaced Palestinians denied the right of return to their homeland."</i></b>

- 5 Round Room at the Mansion House - Briefing from Declan Wallace
- 6 Voter.ie Update
- 7 Public Representatives System - Councillor Front End
- 8 Draft Deputy Lord Mayor Travel Policy
- 9 Correspondence from Minister Shane Ross in regards appointments to the Board of Fáilte Ireland **13 - 14**
- 10 Managers Report
- 11 A.O.B.
- 12 Proposed Date of Next meeting - Thursday 4th May at 8am in the Richard O'Carroll Room



**MINUTES OF THE PROTOCOL COMMITTEE MEETING  
HELD ON THURSDAY, 2 MARCH 2017**

- 1 Minutes of the Meeting held on 2nd February 2017 and matters arising  
**Order: Agreed**
- 2 Lord Mayor's Receptions and Engagements of the Deputy Lord Mayor  
**Order: Noted and Recommend to Council**
- 3 Conferences:
  - a) Conferences attended by Councillors  
**Order: Agreed and recommend to Council**
  - b) Conference Reports Received:  
**Order: Noted.**
- 4 Proposed Irish Cancer Society Banner for Liberty Hall  
**Order: Agreed and Recommended to Council. To be approved under Lord Mayor's Business at the monthly meeting of Council on 6<sup>th</sup> March.**
- 5 Report of the Working Group on Parental Support  
**Order: Recommend to Council. Sessional Crèche places for the children of Councillors are available at the Civic Office crèche, subject to staff ratios. Early booking is recommended. The conversion of the gent's toilets (off the cloak room) into a parenting room is recommended. While no unaccompanied child can sit in the public gallery at meetings the working group requested that children be facilitated on the floor of the Chamber at Area and SPC meetings for child minding emergencies. Children to sit adjacent and be under the control of their parent at all times. Webcasting protocols will have to be amended accordingly**
- 6 Requests for use of the Council Chamber
  - a) Dublin City Archives request to hold a seminar on "Irish involvement in World War 1 - the Battle of Messines" in the Council Chamber on Friday 19th May 2017  
**Order: Agreed.**

- b) Request for the use of the Council Chamber and Richard O'Carroll Room on Easter Monday 17th April as part of Cruinniú Na Cásca - National Day of Culture.  
**Order: Agreed.**
- c) Request from Dublin City Archives for use of the Council Chamber on 14th October 2017 for a seminar on the History of Planning in Dublin city.  
**Order: Agreed.**

7 Current Governmental Legislative Programme (For Noting Only)

**Order: Noted**

8 Managers Report

➤ **Deputy Lord Mayor:**

The Manger reported that if the Lord Mayor is out of the country the official car would be made available to the Deputy Lord Mayor for transportation to and from events. The Members were of the view that the Deputy should be told when accepting an event if the car was available. Consideration should be given to providing transport when the Deputy Lord Mayor or deputising Councillor is attending a high priority event.

To facilitate Councillors deputising for the Lord Mayor, the Clancy Chain will be couriered to the deputising Councillor if required subject to insurance arrangements being in place.

The Members suggested that the provision of a replica of the Clancy Chain would solve many of the difficulties.

**Order: The Manager to investigate the commissioning of a replica to the Clancy Chain and other matters raised and to report back to the Committee.**

➤ **Extension of Dublin City Council Boundary**

The Manager asked the Members how they wished to proceed with implementing Councillor David Costello's motion, which called for the revision of the boundary between Dublin City Council and Fingal County Council.

The Members suggested Cllr. Costello convene a working group to examine the matter and invite all Councillors to participate.

➤ **Tourism Action Plan 2016-2018**

The Manager reported that Local Government Tourism Seminar '**Collaborate Locally to Compete Globally – Local Authorities Supporting Tourism**' will take place in The Riverside Park Hotel, Enniscorthy, County Wexford on Wednesday 29th and Thursday 30th March 2017. Elected Members may wish to attend.

**Order: Agreed**

➤ **Direct Dialogue between EU Capitals Mayors & The European Commissioners for Regional Policy**

The Lord Mayor was invited to attend an EU Conference in Riga from 11-

12 May, 2017. The Lord Mayor is unable to attend and wishes to appoint a Deputy to represent him. However, the cost of this would be covered by the Councillors own annual conference allowance. Cllr. N. O'Muire also informed the Committee that a similar situation had arisen with a Conference for the "Covenant of Mayors for Climate and Energy". The Members were of the opinion that in situations where a Councillor is deputising for the Lord Mayor the cost should be covered by the relevant Department and that in future a properly costed budget should be identified for the Deputy Lord Mayor.

**Order: The Manager to revert with a draft procedure on Deputising in such situations.**

9 A.O.B.

- Cllr. Micheal MacDonncha requested that during the tour of the Mansion House guests be allowed access to the Round Room when it is not in use. And if an event was in the process of being set up that guests be allowed to view the room from the entrance doorway.

**Order: Request to be made to lessee of Round Room.**

- Cllr. Ray McAdam informed the Committee that he was aware of the practice of political/community groups requesting the attendance of Dublin Council Officials at public meetings and that normal protocol's were not being applied.

**Order: To remind staff in relevant Departments about the agreed protocols on the attendance of City Council Officials at public meetings where elected and unelected politicians are in attendance.**

10 Date of Next Meeting - Thursday 30th March at 8am in the Richard O'Carroll Room

**Order: Agreed**

**Councillor Dermot Lacey**  
**Chairperson**  
**Thursday, 2 March 2017**

**Attendance:**

**Members:**

Dermot Lacey (Chairperson)  
Brendan Carr  
Deirdre Heney  
Ray McAdam  
Naoise O'Muire  
Sonya Stapleton

**Members:**

Aine Clancy  
Teresa Keegan  
Rebecca Moynihan  
Damian O'Farrell

**Members:**

Patrick Costello  
Micheal Mac Donncha  
Michael Mullooly  
Ciaran O'Moore

**Officers**

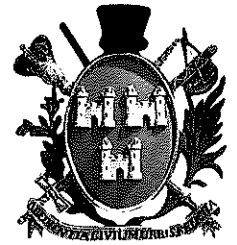
Michael Gallagher

Deirdre Ni Raghallaigh

**Apologies:**

Ray McHugh





Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Brendan Carr**

20<sup>th</sup> March 2017


**Ms. Deirdre Ní Raghallaigh**  
**Senior Executive Officer,**  
**Chief Executive's Department**

Dear Deirdre,

Please see below, list of functions, receptions and events in which I had a Deputy/Representative attend on my behalf during the month of March 2017:

<b>Date:</b>	<b>Function:</b>	<b>DLM/Cllr:</b>
08.03.17	Breakfast event for International Women's Day	Deputy Lord Mayor, Cllr. Rebecca Moynihan
09.03.17	eCommerce for enterprise event	Cllr. Paul McAuliffe
10.03.17	Launch of Dublin One design workshop	Cllr. Ciarán Cuffe
14.03.17	Tour of Mansion House to St. Mary's Social Group, Howth	Cllr. Vincent Jackson
17.03.17	Solidarity Event with Undocumented in USA this St. Patrick's Eve	Deputy Lord Mayor, Cllr. Rebecca Moynihan
24.03.17	Rep. of Ireland vs Wales World Cup Qualifier	Cllr. Séamas McGrattan
26.03.17	Dublin Tunnel 10km Underground Run for Focus Ireland	Cllr. Seán Paul Mahon
28.03.17	Tour of Mansion House to French students	Cllr. Vincent Jackson
28.03.17	Rep. of Ireland vs Iceland friendly	Cllr. Jane Horgan-Jones
29.03.17 & 30.03.17	Local Government Tourism Seminar "Collaborate Locally to Compete Globally – Local Authorities Supporting Tourism"	Cllr. Declan Flanagan
31.03.17	Internationally theme Hat Parade, St. Damian's NS, Walkinstown	Deputy Lord Mayor, Cllr. Rebecca Moynihan

Yours sincerely,



Brendan Carr  
Lord Mayor of Dublin



Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin  
**Brendan Carr**

20<sup>th</sup> March 2017

**Ms. Deirdre Ní Raghallaigh,  
Senior Executive Officer,  
Chief Executive's Department**

Dear Deirdre,

I would be obliged if you would bring the following receptions for the month of March 2017 to the attention of the Protocol Committee.

Date	Function	Nos
08.03.17	Breakfast event for International Women's Day	65
09.03.14	3rd Class pupils from St. Damians NS	25
10.03.17	Dominick Street Resident's Group	35
14.03.17	Dublin U-14 Girls Basketball Team, Management & Officials	50
15.03.17	St. Patrick's Day Ambassador's Function	100
20.03.17	Dublin City Harriers Women's Track & Field National Indoor team Winners and supporters	32
21.03.17	Media Release on Announcement on Clery's	30
22.03.17	Irish Tourist Assistance Service Annual Meeting	40
22.03.17	Nifty Fifties Group	35
23.03.17	SIPTU National Executive Committee dinner	50
28.03.17	French students	80
31.03.17	Lourdes Celtic FC 60th Anniversary Celebrations	80

Yours sincerely,

**Brendan Carr  
Lord Mayor of Dublin**



**Report to the Protocol Committee for noting and referral to the City Council**

<b>Councillor Name</b>	Declan Flanagan
<b>Conference/Seminar Name</b>	National Nzeb Conference
<b>Conference/Seminar Topic</b>	Delivering Fast track and affordable nearly zero energy buildings (Nzeb)
<b>Venue/Location</b>	Riverside Park Hotel, Enniscorthy
<b>Date (s) of Conference</b>	02 March
<b>Brief Summary</b>	
<p>A number of important issues were raised during this National nZEB seminar including the below.</p> <ul style="list-style-type: none"> <li>• A discussion around the Cost Analysis of Delivery nZEB (nearly zero energy building)</li> <li>• The Energy and Performance Monitoring of nZEB homes</li> <li>• Training construction workers to deliver Nzeb effectively</li> <li>• Retrofitting of Social Housing in Dun Laoghaire Rathdown</li> <li>• Step by Step discussion around Construction of an nZEB home from start to finish</li> </ul>	

Conference Report Sheet

<b>AS</b>	
It was a most informative and engaging seminar with some excellent speakers in attendance	
<b>Declaration</b>	
I certify that I attended the above-mentioned Conference/Training Seminar.	
<b>Signed by</b>	<b>Date</b>
Declan Flanagan	6/3/17

**Report to the Protocol Committee for noting and referral to the City Council**

<b>Councillor Name</b>	Andrew Montague
<b>Conference/Seminar Name</b>	Towards a National Planning Framework
<b>Conference/Seminar Topic</b>	Discussion of the National Planning Framework for Ireland
<b>Venue/Location</b>	Gibson Hotel, Dublin
<b>Date (s) of Conference</b>	9/3/17

**Brief Summary**

**Edgar Morgenroth Teagasc**

- \* On current trends, Jobs are likely to increase in GDA
- \* Homes are likely to develop further out for GDA
- \* So there will be big increase in commuting in the GDA

**Henk van der Kamp**

- \* Should the idea of continued growth in GDA be considered a bad thing? It may be a good thing
- \* We should look towards a scenario in 2040 of Ireland as a zero greenhouse gas emissions of zero. What would we need to do to get to that scenario

**David Meredith ESRI**

Dual income households are becoming more common and they are highly concentrated in our city centres, as jobs for women are usually very close to the home. Women are less likely to commute long distances than men

**Rural Jobs**

- \* Will be concentrated in bioeconomy

**Examples of jobs in bioeconomy**

- \* Energy production
- \* Tourism
- \* Farming

**Neil Walker IBEC**

- \* Biomass fuels reduce greenhouse gas emissions, but increase particulates in atmosphere which is bad for Health


**Fiona McCandless Chief Planner Northern Ireland**

- \* Their current strategy to the Regional Development Strategy 2035
- \* Current version was published in 2012

**Conor Skehan**

- \* The current trend of most development occurring in the GDA is most likely future trend
- \* Can we improve the outcomes in a situation where the GDA continues to be the driver of economic growth

Conference Report Sheet

<b>Recommendations</b>	
That Ireland should aim for zero carbon emissions by 2040 and the National Planning Framework should provide a path towards this goal	
<b>Declaration</b>	
I certify that I attended the above-mentioned Conference/Training Seminar.	
<b>Signed by</b>	<b>Date</b>
	20/3/17



**An Roinn Iompair  
Turasóireachta agus Spóirt**

**Department of Transport,  
Tourism and Sport**



Oifig an Aire  
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10/03/2017

Our Ref: SR/17/15667

Ms Deirdre Ní Raghallaigh  
Senior Executive Manager  
Chief Executive's Office  
Dublin City council  
Wood Quay  
Dublin 8

Dear Ms Ní Raghallaigh

I refer to your letter of the 1st February 2017 in relation to appointments to the Board of the National Tourism Development Authority (Fáilte Ireland).

State Board appointments are made in accordance with the Department of Public Expenditure and Reform guidelines on State Board Appointments. Under these guidelines, the Public Appointments Service (PAS) advertise vacancies on the State Board portal, [www.stateboards.ie](http://www.stateboards.ie), is responsible for establishing assessment panels to assess all applications and in turn notifies Departments of all candidates that meet the advertised criteria. These new guidelines apply to all State Boards both commercial and non-commercial. The guidelines will ensure that the public sector benefits from the talent, abilities and commitment of as wide a pool of suitable candidates as possible.

While I fully appreciate the benefit that an elected representative of Dublin City Council could bring to the Board of Fáilte Ireland, the appointment process does not preclude a member of Dublin City Council from applying for membership of the Board through the appropriate channel as outlined above.

I am sorry that I cannot be of more assistance to you in this matter.

Yours sincerely,

Minister Shane Ross

Minister for Transport Tourism and Sport

